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БЕОГРАД

PARTNER SELF-ASSESSMENT REPORT¹

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
Project reference number	573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP
Coordinator	University of Nis
Project start date	October 15, 2016
Project duration	36 months

Partner name	KRIMINALISTICKO-POLICIJSKA AKADEMIJA
Acronym	KPA
Contact person	Saša Mijalković, Jelena Pandža

Project number: 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

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¹ This report concerns quality issues of NatRisk project. The contact person from each partner institution should complete this form annually, in consultation with the members of the partner institution project team, and submit the report by email to s.priest@mdx.ac.uk and natriskuni@gmail.com by and Sept 30th each year. The reports will be reviewed by the Quality Assurance Committee and a short report will be prepared and submitted to the Project Management Committee.

1. Partner contributions

Please describe shortly your contribution to the project within each of activities defined by LFM and comment if necessary. If it is not foreseen to take part in some of activities, please mark it with n/a. If some activity has not started yet, please indicate that. If your team didn't accomplish some task, please give the reasons.

Activities - LFM code	Achieved to date	Comment
1.1	KPA has collected all necessary data and carried out identification and analysis of natural disasters needed to be managed in WB. The data were obtained from the Sector for Analytics, Telecommunication and Information Technologies and the Emergency Management Sector of the MoI of Serbia. The KPA's, UNI's and UNID's reports were merged into one single report (referring to natural disasters in Serbia), which was delivered to BOKU.	
1.2	n/a	
1.3	KPA's project team member participated in the Workshop on master curricula best practices in EU partners held from 5 to 7 April 2017, at BOKU, Vienna, Austria.	
2.1	Aims, specific competencies and learning outcomes of master curriculum were developed. The preliminary version was sent to UNI.	
2.2	Courses content and syllabi were created. The preliminary version was sent to UNI.	
2.3	KPA participated in teaching staff training and study visit for Western Balkan partner HEIs, held in Bánki Donát Faculty of Mechanical and Safety Engineering at Óbuda University in Budapest, Hungary, on 23-25 May 2017.	
2.4	Inter-institutional agreements were prepared - with OE, MUHEC, TUC, TCASU and UNIBL. KPA received, signed, stamped and sent back agreements to OE and TCASU, and prepared for signing and sent agreements to MUHEC, TUC and VSUP. OE, TCASU,	

	MUHEC and TUC have signed the agreements. It is expected that UNIBL will soon sign the agreement.	
2.5	KPA participated in Tender opening and selection of offer for joint procurement of equipment for the project, on 18 April 2017 in Nis. Offers were selected for equipment and software. Equipment (hardware) handover took place on 30 June 2017, at the Academy. Software handover took place on 25 July 2017. In addition, KPA is currently finishing the refurbishment of the laboratory where the equipment and software will be installed.	
3.1	In cooperation with UNI and UNID, KPA has created the questionnaire aimed at collecting data necessary to facilitate the analysis of citizens' and public sector awareness of natural disasters, in order to develop effective training programmes for citizens and public sector in the field of natural disasters risk management. KPA carried out the survey which included 307 persons.	
3.2	KPA participated in teaching staff training and study visit for Western Balkan partner HEIs, held in Bánki Donát Faculty of Mechanical and Safety Engineering at Óbuda University in Budapest, Hungary, on 23-25 May 2017.	
3.3	In progress.	
4.1	This activity has not started yet	
4.2	This activity has not started yet	
4.3	This activity has not started yet	
4.4	This activity has not started yet	
4.5	This activity has not started yet	
4.6	This activity has not started yet	
5.1	The KPA's project team member participated in the the Quality Assurance Committee meeting, held on 7 April, in BOKU. The report was prepared.	
5.2	KPA gave suggestions and proposals and thus contributed to the finalization of the document "Quality Control Plan v02"	

5.3	KPA participated in the first preventive monitoring held at the University of Nis on 20 April 2017. The aim of this meeting was to improve the future realization of project activities.	
5.4	This activity has not started yet	
5.5	This activity has not started yet	
6.1	KPA provided suggestions and proposals for the finalization of the dissemination plan; Dissemination plan created.	
6.2	On the official KPA web-site, visitors can read the news regarding the NatRisk project. A banner is placed linking to the official NatRisk web-site. The official NatRisk FB page was shared in the official KPA FB group, and group members were asked to like and share the page.	
6.3	This activity has not started yet	
6.4	KPA, in cooperation with the Emergency Management Sector of the Ministry of Interior of the Republic of Serbia, organised a promotion of the NatRisk project during the forum Resilience as a basis of security culture, held on 23 May 2017 at the Academy. This presented an opportunity to make a number of search and rescue staff familiar with the role of the NatRisk project and trainings that will be held. On the same date, a promotion of the NatRisk project was organized during the 8th Scientific and Professional Conference with international participation The police and judiciary as guarantees of freedom and security in a legal state, held on Tara mountain.	
7.1	KPPa provided suggestions and proposals for the finalization of the sustainability plan; Sustainability plans (financial and academic) created.	
7.2	This activity has not started yet	
7.3	This activity has not started yet	
8.1	KPA participated in the kick-off meeting held on 15 and 16 December 2016 in Nis, Serbia.	

8.2	KPA's project team member participated in the Steering Committee meeting held on 5 April, and Project Management Committee meeting held on 6 April 2017, at BOKU, Vienna, Austria	
8.3	Kpa provided suggestions and proposals for the finalization of the project management and reporting guidelines; Guidelines created.	
8.4	The KPA project team members communicate on a daily basis with NatRisk project coordinator - University of Nis (UNI), as well as with other partners in the project.	
8.5	This activity has not started yet	

2. Changes

Please indicate any changes in project realisation from the partner institution during the report period and comment on any likely impact on the project and suggest remedial actions

Changes to the planned contributions to the project	Likely implication for WP activities and suggested actions	Date of notification to NatRisk coordinator

3. Financial matters

Please indicate amounts of received instalments, expenditure within budget lines, and status of financial reporting on NatRisk management platform. Please comment any variation in the expected pattern of spending. This report will be considered in conjunction with the Financial Table on the NatRisk Management Platform.

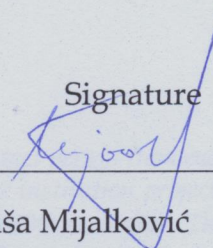
Received	No. of the instalment	Amount	Date	Comment
	1. First instalment of	€ 10,906.50	8 March 2017	

	first pre-financing			
	2.			
	3.			
	4.			
Spent		Spent from Erasmus+ grant	Comment	
	1. Staff Costs			
	2. Travel Costs	€ 180.00	26 July 2017	
	3. Costs of Stay	€ 3,000.00	26 July 2017	
	4. Equipment Costs			
	5. Subcontracting Costs			
	6. Special Mobility Strand			
	Total	€ 3,180.00		
Reported		Yes	Partially	No
	Financial excel table on the NatRisk platform filled-in			No
	ITR, Time Sheets and Staff Convention forms completed		Partially	
	Supporting documents provided and uploaded to the NatRisk platform		Partially	

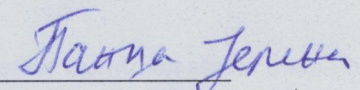
Location, date

Belgrade, 7 September 2017

Signature



 Saša Mijalković



 Jelena Pandža